

**Minutes of the Meeting of the Whole  
Arenac County Board of County Commissioners:  
February 23, 2021 @ 10:00 a.m.**

**Present:** Commissioners Woolhiser, Mrozinski, Salgat, Burke and Hergott, via Zoom from 3201 M-76, Standish, Michigan 48658.

**PUBLIC COMMENT:**

**Judy Valley-** Interested if the county has a site for volunteers to sign up when it comes to cleaning the parks, etc. Ms. Valley would like a copy of the Arenac County Commissioners Committee assignments. Ms. Valley inquired about a list of annual or 3 to 5 year plans for drain projects in order to possibly work in conjunction with the road commission.

**COUNTY AFFAIRS:**

**Board Policy Rules** – Mr. Hergott submitted a revised copy of the boards Policy and Rules to the commissioners for review and adoption. Mr. Woolhiser stated they would be addressed at the next scheduled meeting.

**Board of Canvassers Recommendation** - Board appointment to the Board of Canvassers; Janice Grier.

**Arenac County Drain Commission** – Lindsey Wilson presented the board with a letter pertaining to the write-off of borrowed monies from the 802 fund. In alignment with the Drain Code of 1956, monies borrowed from the 802 fund must be paid back within two years. If a drainage district is not assessed to pay back borrowed monies within those two years, they must be written off. The Drain Commissioner is requesting that the following drains be written off due to lack of assessments within the required two years: Alabaster Whitney Drain \$1,650.00, Menzer Drain \$450, Stodolak Drain \$333.34 and the Saverine Creek \$720. Mr. Hergott wants to make sure this is resolved as to not happen again in the future. Ms. Wilson indicated that all the drains are up to date. Mr. Woolhiser had additional questions about the drain commissions practices, such as contractors. Ms. Wilson stated new legislation required the drain commission to have a list of pre-qualified contractors. In doing so, no competitive bids are needed. Mr. Woolhiser asked Ms. Wilson to provide his a list of the changes to the Drain Code of 1956, pertaining to bids, etc.

**Arenac Public Transit Authority** – The APTA board is comprised of seven (7) individuals that represent various backgrounds and are appointed by the Arenac County Board of Commissioners. Five (5) letters of interest were received for review; Deborah Morgan – Banking, Curt Hillman - Business, Sally Mrozinski – Arenac County Commissioner, Nancy Selle – School Districts and Deidra Mosciski – Bay Arenac Behavioral Health. Mr. Woolhiser asked Clerk Selle to place an ad in the local paper for individuals interested in being appointed to the Arenac Public transit Authority.

### **BUDGET & FINANCE:**

**Court Security Meeting:** Current building security was discussed along with what security could look like once the courthouse opens again, as the courts near Phase 3. Mr. Woolhiser stated the Hazard Mitigation Plan is still being worked on to embrace the implementation of having a plan, with direction. Department head meetings are usually held in April and October. Packets will be created and distributed to department heads for purposes of security protocol and procedures. Currently, the Standish City Hall is where employees would gather should there be an emergency. Discussion was had about possibly moving the location to the Community Center, located east of the Courthouse. Various security options were discussed. Mr. Woolhiser suggested a pilot program for security purposes to ensure the safety of the building which could possibly include a deputy and/or security office with monitors. A grant was obtained for inside window film. Burke stated names on the office windows/doors were not recommended, for security purposes. Inside office windows and doors should look uniform throughout the building, upon placing of the window films.

**Deep River – Arenac County Equalization** – Deep River Township would like a letter to go out in the summer tax bills. Deep River has agreed to pay the Arenac County Equalization Department the costs for paper, postage and labor, to incorporate their letter.

### **HEALTH & PUBLIC SAFETY:**

**FEMA Funds:** Ms. Burke would like to personally distribute FEMA checks to the entities in her district as a thank you to their dedication to the community during the 2020 Spring Flood.

**Death Certificates:** Ms. Burke inquired about death certificates and timelines. Selle stated death certificates may be signed with the cause listed as “Pending”.

**MGT Contract:** The contract is for three years. Ms. Burke would an update on which departments pay for said contract.

### **JUDICIAL & LEGAL:**

**Building Dept. Asst. Clerk:** An individual has accepted the terms for employment within the Building Department, with a start date of March 1, 2021, at eighteen (18) hours per week, under the Arenac County Employee Policy. It was discussed that there would be allowed a few days of cross training between retiring Assistant and the incoming Assistant.

**Arenac County Parks:** Ms. Salgat announced that the parks board would be submitting a grant application to the Bay Area Foundation for mattresses for the Au Gres Park cabins. The parks board is also entertaining applying for a DNR Grant.

**District Court Temporary Overtime:** In light of being short an employee due to a Workman’s Comp. claim, Ms. Slocum presented a letter to the board with a temporary solution to assist in the workload. Board discussion indicated Ms. Slocum’s request would be agreeable in order to keep the District Court running smoothly.

**SPECIAL COMMITTEE:** None

**NEW BUSINESS:** None

**PUBLIC COMMENT:**

**Michael Bowers – Emergency Manager:**

**Hazard Mitigation:** Mr. Bowers updated the board on the Mitigation of the Spring Flood of 2020. The Spring Flood of 2020 Hazard Mitigation Plan is complete. Municipalities and individuals may now apply, individually, for damages up to March 15, 2021. Mr. Woolhiser stated all municipalities would be emailed with the deadline date. Mr. Bower indicated that the county Mitigation Plan did not need to be completed for individuals to apply.

**Community Center:** Mr. Bowers spoke with Ms. Klenk of the Community Center pertaining to use of the Community Center during an emergency at the courthouse. Ms. Klenk stated there should be no problem and would write up a letter of agreement.

**Masks:** Mr. Bowers delivered two hundred (200) masks to the courts to assist with the Phase III opening. A case of masks were also delivered to the Sheriff department.

**Covid-19 Vaccinations:** Vaccination site has been expanded to the Arenac Eastern High School Building, in Twining. Additional assistance is needed to administer more vaccines. Emergency Protocol for Medical Control would allow EMT's to administer the Covid-19 vaccine.

**Jim Hergott –** Mr. Hergott stated that the afternoon agenda should read “18 hours” under Motions to be acted upon #3.

Adjourn at 11:50 a.m.